

# Spring Creek Volunteer Fire Department, Inc.

## Member Confidentiality Statement

The citizens of the Spring Creek Fire District are entrusted to the care of the Spring Creek Volunteer Fire Department, and therefore they are given the assurance that all information is to be held in strict confidence.

All information, written or verbal, is confidential because it is held that the relationships between the citizens and the members of the Spring Creek Volunteer Fire Department are special and their communication should be protected. Any information about a citizen's condition, care, treatment or assistance must not be released or discussed with anyone, either at or away from the scene, unless the citizen authorizes, in writing, the release of the information to appropriate persons or agencies.

Any information pertaining to citizens who have been assisted in any way, may be discussed with other members of the Spring Creek Volunteer Fire Department, or with members of other agencies, only when the "need to know" exists and when the discussion is relevant to the welfare of the citizens or the assistance which has been given. Just because a person is a member of the Spring Creek Volunteer Fire Department or other official agency does not give him/her the right of knowledge of a citizen's treatment or assistance. Members of the Spring Creek Volunteer Fire Department must use extreme caution in disclosing medical or any other type of information in all areas of service.

Furthermore, this agreement does include confidential information obtained while performing fire department business and/or assistance provided to fire department members as well as the community.

Carelessness or thoughtlessness leading to the release of any information shall be considered a breach of ethics and cause of suspension and/or immediate dismissal. It could also involve the individual member who divulges the information and the Spring Creek Volunteer Fire Department in legal action.

I have read and understand the Confidentiality Statement, and I agree to comply with the policy.

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Signature

Date

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Witness

Date